



Oahas

Ontario Aboriginal HIV/AIDS Strategy

Windsor/Sarnia Cochrane Kingston Hamilton Sudbury Thunder Bay **Toronto** Ottawa

Job Posting:

Indigenous Women's HIV/AIDS Initiative Coordinator (WHAI)

Region: Toronto

Reports to: Program Manager

POSTION SUMMARY

The Indigenous Women's HIV/AIDS Initiative Coordinator (WHAI) works with designated local urban Indigenous communities to build local community capacity to response to Indigenous women's HIV/AIDS prevention needs, and to improve the quality of life for Indigenous women living with or affected by HIV/AIDS. The incumbent works with diverse agencies, organizations, and groups that serve Indigenous women, to advance the Indigenous Women and HIV Prevention Initiative.

RESPONSIBILITIES:

Community Development

- Identifies local community organizations and groups that serve women within Toronto and the GTA.
- Acts as a liaison between the the Ontario Aboriginal HIV/AIDS Strategy OAHAS and local organizations to advance Indigenous women & HIV prevention initiatives.
- Establishes, facilitates, and maintains collaborative partnership opportunities with local community organizations, institutions and groups that serve Indigenous women.
- Participates in local community planning initiatives related to Indigenous women's issues and promotes integration of HIV/AIDS into programs, services, and policies-procedures.

Community Education & Training

- Delivers culturally competent educational training and workshop modules to local agencies and groups that serve Indigenous women, with the aim of increasing their capacity to integrate HIV/AIDS prevention services.
- Provides presentations on a broad range of HIV-related issues impacting Indigenous women and communitiies, including safer sex, safer drug use, harm reduction, and positive prevention.
- Evaluates and modifies training modules and workshops to ensure the goals of the program are achieved and the needs of those requesting training are met.



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Research & Program Evaluation

- Gathers and document accurate data to complete reports required by the AIDS Bureau, Ministry of Health & Long-Term Care. (for example, the Ontario Community HIV/AIDS Reporting Tool (OCHART).
- Monitors and evaluates program activities to ensure optimal quality of service delivery to local communities.
- Identifies and responds to emerging issues related to HIV/AIDS and Indigenous women's health by engaging in community-based research and/or needs assessments, as required.

Resource Development & Distribution

- Maintains and distributes current resource materials and other HIV prevention tools to community partners, as required.
- Develops Indigenous resource materials as required.
- Develops culturally appropriate content for presentations and outreach.

Volunteer Support and Engagement

- Provides and facilitates the utilization of volunteers within the programs and establish appropriate goals.
- Assists with volunteer training, focusing on Indigenous women and HIV issues and understanding of and compliance with volunteer policies and procedures
- Delegates and supervises program volunteer responsibilities as needed.
- Provides meaningful support and resources for Indigenous Peers involved in program activities.
- Assesses program volunteer requirements for the delivery of program.

Other Duties

- Advances the values, principles, and priorities the Ontario Aboriginal HIV/AIDS Strategy.
- Responds to requests to provide consultation and advice to local urban Indigenous community agencies' clients living with or affected by HIV/AIDS and facilitate linkages with local AIDS Service Organizations.
- Participates as an active member of OAHAS staff team, including participation in program planning, coordination and collaboration with other staff .
- Performs other tasks, as assigned by the Program Manager.
- Meets regularly with the Program Manager, to keep them fully informed on program development, issues and activities.
- Writes reports and participates in provincial WHAI networking and promotional/educational activities.
- Meets and liaises with other OAHAS staff as needed to coordinate programs.
- Develops newsletter submissions to promote program activities.



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QUALIFICATIONS:

- Preferred: combination of post-secondary diploma or degree in a related field coupled with a minimum of two years progressive management experience.
- Demonstrated experience working in health promotion or community development; post-secondary degree or diploma in a relevant discipline.
- Thorough understanding of HIV/AIDS, safer sex, and harm reduction principles and practices.
- Strong knowledge of Indigenous women's health and gender equity issues.
- Strong presentation and facilitation skills.
- Excellent written and verbal communication skills.
- Excellent interpersonal, communication and organizational skills.
- Demonstrated commitment to anti-racism, anti-oppression, and sex positivity principles.
- Strong community and program development and implementation experience.
- Urban Indigenous community engagement and relationship building.
- Excellent computer skills and proficiency in Outlook 365.
- Strong knowledge of Indigenous communities and cultural work place practices.
- Working knowledge of Harm Reduction principles and practices and GIPA and MIPA.

Indigenous and Indigenous applicants living with HIV/AIDS/Hep C are encouraged to apply.

Please Send Resume and Cover Letter to programmanager@oahas.org

Open until filled.